

## **Faculty Development Opportunities at TWU**

### **Academic Year 2026-27**

Faculty development leave opportunities are currently available for Academic Year 2026-27. Proposals will be reviewed by the Faculty Development Leave Committee according to the timelines below.

Faculty development leaves (similar to sabbaticals) are authorized for the primary purpose of increasing the value of the recipient's sustained contribution to the University by providing the individual an opportunity for professional growth. Eligible faculty may request a one-semester leave at full pay or a two-semester leave at half pay for the academic year 2026-27. The development leaves are not to be understood as deferred compensation nor are they to be anticipated based on longevity at the University alone. Development leave may be granted, upon application, for study, research, writing, field observations, or other suitable developmental purposes. Opportunities for additional training, improving skills, and maintaining currency are understood to be included as purposes of development leave.

An applicant must initiate the faculty development leave application endorsement procedure with the academic component administrator. Endorsement decisions must be based on faculty loads, curriculum needs, and other pertinent departmental/University considerations.

Faculty members considering leaves should review the [Faculty Development Leave Policy](#) before submitting their applications.

### **Application Timeline for Academic Year 2026-2027 (Fall 2026, Spring 2027) Leaves**

<b>Wednesday, November 19, 2025</b>	Proposals due to Academic Component Administrator(s)
<b>Monday, December 1, 2025</b>	Proposals due in Office of the Dean
<b>Monday, December 15, 2025</b>	Proposals due in Vice Provost for Faculty Affairs Office for review by the Faculty Development Leave Committee
<b>Friday, January 16, 2026</b>	Faculty Development Leave Committee submits ranked proposals to the Provost



## **Faculty Development Leave Application Academic Year 2026-2027 Approval Cover Page**

Please send this electronically signed cover sheet and electronic copies of the proposal and the faculty member's vita to Faculty Commons (facultycommons@twu.edu) no later than:  
Monday, December 15, 2025 for Academic Year 2026-2027 leaves.

Faculty Name: \_\_\_\_\_

Proposal Title: \_\_\_\_\_

The Academic Component Administrator must explain how the faculty member's courses and other responsibilities will be covered and indicate the amount of adjunct replacement funding, if any, is needed.

\_\_\_\_\_  
(Signature of Academic Component Administrator)      Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Dean)      Date: \_\_\_\_\_



## Faculty Development Leave Application Academic Year 2026–2027

Faculty Name: \_\_\_\_\_

College: \_\_\_\_\_ Component: \_\_\_\_\_

Title/Rank: \_\_\_\_\_

Date of Initial Appointment: \_\_\_\_\_ Date Tenured: \_\_\_\_\_

Leave Requested for:      FA '26      SP '27      AY 26-27

Type of Leave:      Research      Creative      Renewal

Date of Last Faculty Development Leave: \_\_\_\_\_

Additional Source of Financial Support for this Faculty Development Leave:    Yes    No

If Yes: Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Complete the Abstract and Project Description/Justification. The justification must specify how the leave will result in the faculty member's professional growth; address departmental, college, or university strategic goals; and increase the faculty member's knowledge in his/her discipline. This statement must also specify the anticipated product of the leave and how the faculty member will share the product with the university community.



Proposal Title: \_\_\_\_\_

Abstract: Write an abstract (250 words or less) that briefly describes to a reader outside of your discipline the proposed leave activity.

## Project Narrative

Proposal Title: \_\_\_\_\_

Provide a 1500-2000 word description of your project. Number each aspect to match the questions below.

1. **Description:** What activities will take place during the leave, including information on location, methods, collaborators, equipment needs, etc.? Include description of any resources being provided by other sources. Address why this leave is necessary to accomplish the above.
2. **Plan:** What is your timeline for the project? What preparation have you already begun?
3. **Professional Growth:** How will the project contribute to your professional growth as a faculty member?
4. **Institutional Development:** How will the project contribute to the strategic plan of the department, school, college, and/or university?
5. **Objectives:** What are the primary outcomes anticipated? What product (e.g., manuscript, book, performance, exhibition, software, etc.) will emerge from the leave?
6. **Audience:** Who is the primary audience for which this project is intended? How will this project contribute to your field or a wider public?
7. **TWU Outcome:** How will you share the product of your Faculty Development Leave with the TWU community (e.g., oral presentation)?